EMAIL TEMPLATE FOR MLINQS

Select link above to deploy email template or copy below and create a new email for customer care: ppc-dg-customercare@uscg.mil

With mLINQS coming online as the primary Travel Claim system, please ensure you provide the following information in your PPC Customer Care Ticket so that PPC (TVL) receives the applicable information needed to process your inquiry:

1. Member's Name / Rank: (must be and AO E5/GS7 or above. If not, please see your local AO/Admin)

2. Member's EMPLID:

3. Member's Unit:

5. DOD ID (on back of CAC card):

6. Role of member: (AO / Admin etc):

7. Date mLINQS training was completed:

8. Action Requested: new account, systems inquiry etc:

9. mLINQS guide used on the mLINQS travel page if system issue is the inquiry: